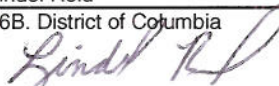


AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number DCTO-2010-B-00137		Page of Pages 1 1		
2. Amendment/Modification Number DCTO-2010-B-0137-003		3. Effective Date September 24, 2010		4. Requisition/Purchase Request No.		5. Solicitation Caption Litigation Support – Confidential Document Scanning & Training	
6. Issued by: Office of Contracting and Procurement Information Technology Group 441 - 4 th Street, N.W., Suite 700 South Washington, D.C. 20001			7. Administered by (If other than line 6) Office of the Attorney General Income Maintenance Administration 441 - 4 th Street, N.W., Suite 1145 South Washington, D.C. 20001				
8. Name and Address of Contractor (No. street, city, county, state and zip code) TO ALL PROSPECTIVE BIDDERS Code _____ Facility _____			X	9A. Amendment of Solicitation No. DCTO-2010-B-0137			
				9B. Dated (See Item 11) September 10, 2010			
				10A. Modification of Contractor/Order No.			
				10B. Dated (See Item 13)			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment: (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. Accounting and Appropriation Data (If Required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTORS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14							
A. This change order is issued pursuant to (Specify Authority): 27 DCMR, Chapter 36, Section 3601.2(b) The changes set forth in Item 14 are made in the contract/order no. in item 10A.							
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of:							
C. This supplemental agreement is entered into pursuant to authority of: 27 DCMR 3601.2 Change Clause, 27 DCMR 2005.6(d) as amended							
D. Other (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return one (1) copy to the issuing office.							
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)							
1. RESPONSES TO QUESTIONS OF CLARIFICATION ARE SET FORTH IN ATTACHMENT I:							
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.							
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer				
			Lindel Reid				
15B. Name of Contractor		15C. Date Signed		16B. District of Columbia		16C. Date Signed	
						9-24-10	
(Signature of person authorized to sign)				(Signature of Contracting Officer)			

ATTACHMENT I

RESPONSES TO QUESTIONS OF CLARIFICATION - DCTO-2010-B-0137-001-003

1. When you talk about coding, has the agency already determined that the coding will be done manually?

Response: In some cases, it may be required to manually code depending on the division and/or area law that is being supported by the project.

Or can we assume that Documents are such that the codes can be extracted automatically using KOFAX Ascent capture?

Response: Some documents can be automatically coded using KOFAX Ascent Capture.

2. Can we get a sample copy of the original documents in question here?

Response: No, not at this time. Examples of these documents will be available after contract award.

3. In order to minimize the cost can we utilize help of our offshore partners?

Response: No, this work will be done onsite at the customer location.

In that case will the agency provide us the connectivity?

Response: No

4. If off shoring is not permitted, can we utilize our data entry clerks working in our Richmond VA office remotely?

Response: No, this work will be done onsite at the customer location.

If yes will the agency provide us the connectivity?

Response: No